

6 December 2017



CLIFTON

Scholarship

Leadership

Sportsmanship

Community

Dear Parents

## AFTERNOON AND AFTERCARE ARRANGEMENTS FOR BOYS IN THE FOUNDATION PHASE: FIRST TERM 2018

### AFTERCARE CHARGES

Please note that any attendance at the Clifton Aftercare Facility after 13h00 will incur a fee, as per the aftercare charges. In order for the Aftercare facility to operate effectively, it **cannot be treated as either a drop-off or collection point for boys who are not enrolled in Aftercare** and parents cannot expect the people who are coordinating the Aftercare facility to take responsibility for boys who are not paying for the services. We ask that parents respect our need to provide an orderly, fun-filled and safe environment at our Aftercare.

### COLLECTION TIMES

Boys in Grade R are collected from Grade R at 12h30. Boys attending clubs in the afternoon who do not attend Aftercare will have a break period at Grade R that will be managed by our staff and will run from 12h30 to 13h00. Thereafter they will go to their club activities and may either be collected from the Lambert Road gate at 13h45, or go to Aftercare, where a charge will be levied for the period spent there. Boys who attend Aftercare on a regular basis will be charged accordingly, at a half-day rate and so will not be charged for the period spent at the club activity.

Boys in Grade 1 finish school at 12h45 on a Monday and a Friday and should be collected by 13h00, at the latest, from the Lambert Road entrance. On Tuesday, Wednesday and Thursday, boys enjoy an integrated day of sport and culture from 13h00 to 13h45. Thereafter boys will be escorted to the Lambert Road entrance and should be collected by 14h00.

Boys in Grade 2 enjoy an integrated day of sport and culture from Monday to Thursday and finish school at 13h45. Thereafter they will be escorted to the Lambert Road entrance and should be collected by 14h00. On Fridays boys finish at 12h45 and are to be collected from the Lambert Road gate by 13h00.

Boys in Grade 3 finish school at 14h00 from Monday to Wednesday, 13h45 on Thursday and 13h00 on Friday. They should be collected within 15 minutes of closing time at the Lambert Road entrance. Extra lessons and Grade 3 Marimba Club **for selected boys** take place as per the co-curricular timetable.

Boys who are not collected on time will be escorted to the Aftercare facility where a **charge will be levied** for the period spent there. We realize that there are times when it might be impossible for you to meet the

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deadlines and we are sympathetic to this, but the safety of the boys requires that we supervise them accordingly. Supervised homework (Monday – Wednesday) for **Aftercare boys** starts at 14h00.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Achmad'.

LUCELLE ACHMAD  
DIRECTOR: FOUNDATION PHASE

A handwritten signature in black ink, appearing to read 'White'.

VICTOR WHITE  
PREPARATORY SCHOOL PRINCIPAL