



### **Admissions Procedure**

1. Complete the application form and return it to the school, together with the application fee, a copy of the applicant's **unabridged** birth certificate, and the applicant's most recent report (where applicable). The application should be submitted as early as possible to the admissions officer.
2. The year before admission, applicants and their parents will be invited to our Open Morning (Grades R-7) or Open Evening (Grade 8). This is usually held in early February/March each year.
3. Applicants from Grades R-3 will be invited in for an interview with the Director of the Foundation Phase, Grades 4-7 families will meet the Principal of the Preparatory School and appointments will be made for all Grades 8-12 applicants with the College Principal. The Deputy Principal: Marketing will take each family on a tour of the campus.
4. Upon acceptance, an acceptance fee will be required to secure a place.
5. Please note that it is essential that we are notified of any changes in personal details in order to facilitate communication.
6. A number of scholarships are available exclusively for Grade 7 pupils entering Grade 8. Scholarship forms can be obtained from and sent to the Deputy Principal: Marketing, 102 Lambert Road, Morningside, Durban, 4001 before the closing date in the year preceding entry.
7. For any further information or assistance, kindly call +27 31 312 2147 or email Barry Mezher ([bmezher@cliftonschoo.co.za](mailto:bmezher@cliftonschoo.co.za)).